

PURCHASE REQUISITION
SCHOOL DISTRICT OF JOPLIN R-VIII

Vendor Name Warehouse

Address 2020 Iowa Street

City Joplin **State** MO **Zip** 64804

PURCHASE ORDER NUMBER ASSIGNED

REQUESTED BY: _____

BLDG LOCATION: _____

DATE REQUESTED: _____

QUANTITY NEEDED	CATALOG NUMBER	DESCRIPTION	UNIT PRICE	TOTAL COST	ACCOUNT NUMBER
1	122301	Pencil Sharpner	\$6.83	\$6.83	

SHIP TO LOCATION: FTC **DATE NEEDED:** 3/18/2010

SPECIAL INSTRUCTIONS: _____

SUB TOTAL	<u>\$6.83</u>
ESTIMATED SHIPPING	_____
TOTAL COST	<u>\$6.83</u>

_____ APPROVAL: Supervisor	_____ DATE
_____ APPROVAL: Assistant Supervisor	_____ DATE

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Asset Tag # _____ N/A _____
